

SOUTH BRISTOL TOWN BOARD MEETING

July 13, 2026

REGULAR MEETING

Supr. Lisa Moore called the Regular Meeting of the South Bristol Town Board called to order
July 13, 2026, at 6:00pm.

PRESENT

Lisa Moore, Supervisor
Meg Fuller, Councilwoman
Chris Abraham, Councilman
Stephen Cowley, Councilman

ABSENT

Jamie Hall, Councilwoman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

NYS Senator Pam Helming, NYS Assemblywoman Andrea Bailey, Wende Logan, John & Sherry French, Don DeClerk, John Holtz, Jim Wight, Jonathan Heiderich, Ellen Aymerich, Kelli Becka, Marcia Smith, Ginny Lalka, Tom Hawks III, Christopher Bennem, Gloria Harrington, Mark McCloskey, Beth Thomas, Alexandra Logan, Richard Hawks, Katie Brahm, Joe Kohler, Nick Calvetti

Online: John McCabe, Diana McCloskey, Ann Jacobs

REGULAR MEETING CALLED TO ORDER

Supr. Lisa Moore called the Regular Meeting of the South Bristol Town Board to order.

PLEDGE OF ALLEGIANCE

Led by NYS Assemblywoman Andrea Bailey

Special Tribute, New York State Senator Pam Helming

New York State Senate Citation of Recognition for long-standing community service

John French & Sherry Brahm French, Naples Open Cupboard.

Supr. Lisa Moore: we're beginning our meeting today with some special tributes to some of our local heroes here. The Assembly and the Senate of the State are recognizing some people who live here in South Bristol. I'd like to start with John French and Sherry Bram French.

Many of us know Sherry Bram French and John French as the driving force behind the signature Brew & Brats restaurant, where they celebrate our region's rich agricultural heritage and the historic Bristol Springs building in South Bristol. They are also widely recognized for the award-winning wines and gourmet foods produced with Arbor Hill Grapery and Winery. Yet, their greatest legacy reaches far beyond their successful businesses. John, a past president of the Rotary Club, and Sherry, the club's president-elect, have devoted countless hours to strengthening our community. They have been instrumental in promoting our region through Explore Naples and have helped make the Naples Grape Festival a cherished annual tradition that brings visitors and neighbors together in celebration of our local heritage.

Perhaps the most meaningful contribution has been their visionary leadership and unwavering commitment to Naples Open Cupboard. Serving the Naples Central School District,

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much of which lies within South Bristol, the pantry is dedicated to eliminating hunger while improving the health and well-being of families throughout our area.

Originally established through the Council of Churches, Naples Open Cupboard has grown into a thriving nonprofit supported by dedicated volunteers and strong partnerships with Food Link, Wegmans, Reynoldson's, and many other generous community organizations.

Under Sherry and John's leadership, its mission has expanded with the addition of Thrift and Thrive, offering clothing and accessories for men and women, along with housewares, books, toys, small and small appliances, providing neighbors not only with essential necessities, but with dignity, opportunity, and hope.

Their work extends far beyond meeting immediate needs. They have built a culture of compassion, generosity, and community, inspiring others to give back and ensuring that every neighbor knows they are valued and supported.

Through their entrepreneurial spirit, civic leadership, and extraordinary commitment to serving others, Sherry Bram French and John French exemplify the very best of South Bristol. They embody the true meaning of philanthropy, and they are without question 2 of our community's most deserving local heroes.

NYS Assemblywoman Andrea Bailey: On behalf of myself and the New York State Assembly, thank you for your service.

NYS Sen. Pam Helming spoke: On behalf of the New York State Senate and the people of the State of New York, I want to say thank you for your incredible service to the community, to our region, and to our state. What you do as small business owners, and everything you do outside of that, to support the community is truly appreciated. Thank you both for everything.

Don DeClerk, J. Warren Cutler Scout Reservation (Cutler Camp)

Supr. Lisa Moore read: For decades, Don DeClerck has embodied the Scout's oath's: commitment to service, leadership, and stewardship of the outdoors. His dedication to the South Bristol community and to generations of Scouts has left a legacy that will endure for years to come. Don has served his community in many roles, as a volunteer firefighter, a member of the South Bristol Zoning Board of Appeals, a Cub Scout leader, and a Scoutmaster. For more than a decade, he devoted countless hours to mentoring young people, helping them earn merit badges, develop leadership skills, and discover a lifelong appreciation for nature through camping and outdoor adventure.

In 1986, Don joined J. Warren Cutler Scout Reservation as an assistant ranger. Nestled on more than 1,200 acres in our beautiful Bristol Hills, Camp Cutler is one of Western New York's premier scouting destinations, offering forests, trails, lake activities, archery and shooting sports, nature education, and so much more. More than a camp, it is a regional treasure where generations of young people have learned confidence, self-reliance, and respect for the natural world.

Recognizing his exceptional leadership with an unwavering commitment, Don was appointed Head Ranger in 1987 and later became Camp Operations Director. In these roles, he became the driving force behind Camp Cutler's long-term success. Throughout his career Don has championed conservation, environmental stewardship and wildlife management. His work has included habitat and biodiversity, preservation, forest management, planning, erosion, control, trail development and maintenance and restoration projects that strengthen the camp's natural resources for future generations. Under his leadership, Camp Cutler became recognized

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as a model of conservation success, demonstrating that responsible land management and outdoor recreation can thrive together.

Today, we recognize Don DeClerck for his extraordinary service to J. Warren Cutler Scout Reservation, to the Scouting Movement, and to the South Bristol community. His decades of dedication, quiet leadership, and unwavering commitment to youth development and environmental stewardship have created a legacy that will continue to shape both the camp and the lives of those who experience it. His legacy stands as a testament to the lasting difference one dedicated individual can make.

NYS Assemblywoman Andrea Bailey: Don, on behalf of myself and New York State Assembly, and all the Scouts, thank you very much for all you've done.

NYS Sen. Pam Helming remarked: One of the things the Supervisor said about Don is that he is a quiet leader. And the whole time she was speaking, he was giving this side-eye, like, hurry up and get it out of the way. That's a mark of a great leader. Thank you for everything, your mentorship and everything you've done for the community with the environmental stewardship. And God Bless you, because my husband was a long-time camper at Camp Cutler. On behalf of the People of New York State, thank you for your service.

John Holtz, General Editor, History & Mystery: Legends and Lore of the Bristol Hills

Supr. Lisa Moore read: John Holtz has devoted decades to preserving the rich history, culture, and heritage of the Bristol Hills, and inspiring others to appreciate the stories that define our communities. His lifelong commitment to public service and local history has left an enduring legacy for generations to come. John has served as a member of the South Bristol Zoning Board of Appeals, the community representative on the editorial board of the Daily Messenger, and as the town historian for South Bristol. He was a founding member of the South Bristol Historical Society and served on its board for more than 25 years. In 2013, he chaired the town's 175th anniversary celebration, bringing the community together to honor its past while celebrating its future.

While leading a day program for young people with disabilities at Hillside Children's Center in Canandaigua, John also dedicated countless volunteer hours to enriching the cultural life of the Bristol Hills.

Through the Bristol Hills Historical Society, he organized memorable programs at Grange Hall, including an unforgettable musical evening featuring Jay Unger and Molly Mason, whose beloved composition, Ashokan Farewell, became widely recognized as the theme from Ken Burns' PBS documentary, The Civil War.

John's passion for local history inspired the creation of History and Mystery, Folklore and Legends of the Bristol Hills, a signature publication of the Bristol Hills Historical Society. The book reflects the society's mission to preserve the stories that connect us to our past, asking a timeless question. What is local history, if not memories, handed down through the generations?

Featuring 27 captivating tales, from the legend of Bear Hill and Burning Springs to the lost canon of the Sullivan Campaign, the collection celebrates the folklore, legends, and historical traditions that make the Bristol Hills unique.

As general editor, John recruited the artistic talents of Anna Overmoyer, assembled a dedicated book committee, secured sponsors and contributors, and guided the project from concept to publication.

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Following the book's success, he partnered with fellow South Bristol native Lenore Friend, Director of Public Relations and Communications at Finger Lakes Community College, to co-produce an award-winning documentary.

Premiering at the Cumming Nature Center, the film brought Anna Overmyer's beautiful watercolor illustrations to life through animation, complemented by behind-the-scenes stories from the book's creators.

For his unwavering dedication to preserving our local heritage, fostering community pride, and reminding us that history lives through the stories we share. We proudly recognize and thank John Holtz. His vision, leadership, and passion, along with the enduring work of the Bristol Hills Historical Society, have enriched our community immeasurably, and will continue to do so for years to come.

NYS Assemblywoman Andrea Bailey, on behalf of myself and New York State Assembly, thank you for all that you do to keep history alive, thank you very much.

NYS Senator Pam Helming, John, I've known for years how involved you've been, your passion and how it shines through on historic preservation, but you have worked on so much I've got to check out now. Thank you for your incredible service on behalf of the people of the 54th Senate District.

Wendy Logan Young, pioneer in breast cancer diagnosis and care.

New York State Senate Commendation and Lifetime Legacy Award

Supr. Lisa Moore read, The next, the next recognition is actually a commendation, which is beyond just the lasting service to our own community, but to the lasting development and contribution to the world.

Doctor Wendy Logan Young is a pioneering radiologist whose vision forever changed the landscape of breast cancer diagnosis and women's health care. In 1975 she left her position at the University of Rochester Medical Center and made history by founding the first dedicated breast clinic in the United States, a bold and groundbreaking achievement that incorporated breast imaging with early diagnosis and patient care.

A board-certified radiologist licensed in New York, Dr. Young was among the earliest advocates for radiologist diagnosticians, a model that has since become the standard of care.

Today the Elizabeth Wendy breast cancer EWBC, named in honor of her mother, is one of the largest single-site breast imaging centers in New York State. A testament to Dr. Young's pioneering leadership and enduring commitment to clinical excellence.

More than 5 decades after opening the nation's first dedicated breast clinic, Dr. Wendy Logan Young's legacy continues to save lives. Her courage to challenge convention, her relentless pursuit of excellence, and her profound compassion for patients transformed not only the practice of breast imaging but also the experience of breast cancer care.

What began as a visionary idea, her clinic has grown into an environment where innovation, early detection, and compassion are inseparable.

Her pioneering contributions have left an indelible mark on medicine and continue to inspire future generations of healthcare professionals dedicated to advancing women's health.

NYS Assemblywoman Andrea Bailey, On behalf of myself and the New York State Assembly, thank you very much for all that you have done in your visionary, many years ago, that has helped all of us.

NYS Senator Pam Helming spoke, So, I want to thank Supervisor Moore for allowing us this opportunity to recognize Dr. Wendy Logan Young. As you heard the supervisor say, she is a

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true trailblazer, and for so many of us, she is a local hero. Her life-saving work is recognized around the world.

When she saw that patients were slipping through the cracks, she had the courage to challenge the status quo. Dr. Logan Young risked everything to build a better way. And in doing so, she transformed the standard of breast cancer detection, not only in our region, but across our entire nation.

Countless individuals and families have benefited from her vision, her determination, and compassion. Her life's work is an extraordinary example of how one person, guided by purpose and commitment to helping others, can change lives and leave a lasting impact.

It is truly an honor to present Dr. Wendy Logan Young with the New York State Senate Commendation Award. This award is one of the highest honors a state senator can award to a citizen of our state. It recognizes individuals whose exceptional leadership, significant contributions, and sustained commitment have had a lasting and meaningful difference in the lives of others. So, Dr. Logan Young, thank you for your pioneering work, your incredible service to patients and families, and the remarkable legacy you have built.

On behalf of the New York State Senate, it is truly an honor to present you with this 2026 commendation award.

Supr. Lisa Moore said, since we were fortunate to have Senator Helming and Assemblywoman Bailey here for the awards, we have asked them to give a little talk to us about the state of the state, what's going on in Albany, and how it'll how it's going to, how it looks to us at the town level.

Guest Presentation: State of the State - Assemblywoman Andrea Bailey & Senator Pam Helming

NYS Senator Pam Helming spoke: Good evening, everyone. It is an honor to be here this evening, to be able to recognize local citizens for the great work they do to support the community and support our region and our entire state. It means a great deal to me. And Supervisor Moore, I want to thank you for organizing it, setting up and giving us this opportunity. Thank you.

Some of you may know that I had the opportunity to serve on a town board and serve as town supervisor in Canandaigua. So, when I say that I appreciate all of the work of all of our elected officials, including our highway superintendent, our town clerk, and all those who are appointed to boards or volunteer, I truly mean it.

Serving in Albany has really taught me the impact of decisions that are made at our state capital and how they translate into, sometimes good, sometimes bad policy for town boards. But as the supervisor said, I wanted to take a moment and share a couple updates from Albany but focus more on how my office can continue to support the Town of South Bristol.

Look, when I meet with people, or I talk to people, I'm at my mobile office hours, or I have meetings with our elected officials, the first thing that always comes to mind. Anyone want to guess what the top topic is? Money, money, money, money, money, money.

One of the things that my office does is assemble grant guides. Two of the big guides we put together, we put together a municipal local government grant guide, and we assemble an emergency services grant guide. You would think as elected officials, the state would provide us with this information, but they don't. We put it together and we send it out to our communities.

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We try and locate every funding opportunity possible for our communities, whether it's state funding opportunities, federal opportunities, and even some private one-offs. You'll find them in these guides. I update them annually and get them back to EMS and our local municipalities.

In addition to assembling the grant information, my office is happy to offer letters of support whenever the town is going to apply for a grant. Let me know if you'd like, and we'll do a letter of support for you. I did hear a little buzz that maybe you'll be updating the comprehensive plan and looking for some funding to help with that, so just let me know.

To put it in perspective, I'd say over the last three and a half, four weeks, we've done 72 letters of support for different towns and villages.

Jim, I wanted to touch quickly, too, on transportation infrastructure, and I appreciate your advocacy, not only here at the town level, but also Jim and our highway superintendents. They come up to Albany every February and share what it is that they're looking for in terms of funding, legislative support, and more. So I appreciate all the work that you do, and I wanted to make sure that people realize it's not only here, but it's at the State Capitol, too. You guys do a great job. Thank you.

So in this year's state budget, we did increase the CHIPS funding, that's the money that's used for roads, bridges, culverts, etc. But Jim, I will preface that by saying that although we increased it by \$50 million. That's statewide, and it's still a challenge for our highway superintendents to get the job done that they need to. Costs keep increasing for them, just like for the rest of us, whether it's on labor, materials, or equipment. So we continue to push, we continue to partner with our highway superintendents to get, for me, it's about parity with New York City. But since the governor just announced \$68 billion to buy a few buses in New York City and a few subway cars, I don't think we've achieved parity yet, so we'll keep pushing.

And speaking of roads, I know my office has heard from a few people from the South Bristol Naples area about State Route 21. And Emma from my office and I tried to get down there tonight to check out what was going on. We met with the regional director of the Department of Transportation. Seven to 10 days, though, to get an update. We have periodic meetings with them because I want to know about the projects that are ongoing in my district and what's proposed for the future. So on 21, you guys probably know more than I do, but when I talked to them, like I said, seven or 10 days ago. They told me that the project has turned into more than what was anticipated. And now we're looking at probably another 2 month delay. My message back was that I want them to continue to make sure that the work is done safely, and that it will be safe when it's done, and that it needs to be done as timely as possible, and most importantly, that they need to keep the lines of communication open with the town. Which they have committed to doing that.

So just going back for a moment to emergency services, which is really important. One of the common struggles or common themes, if you will, in many communities is making sure that we have adequate fire and emergency protection services. And the truth is, many communities are struggling to recruit and retain the volunteers who staff these agencies. So in an effort to be of assistance, last month, the legislature passed bipartisan legislation increasing the state income tax credit for volunteer firefighters and ambulance workers. So basically, just to kind of summarize it, this legislation would do two things. It quadruples the state income tax credit and it eliminates the penalty that forced volunteers to choose between the State income tax credit and a locally adopted property tax exemption.

Saying it quadrupled is like, that's a political thing, because you know what? It takes them from getting this much tax incentive to this much. Not much, but at least it's a step in the

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right direction. And the reason why I bring this up, too, is because it's important that we show these volunteers how much they mean to our communities, that we do whatever we can to incentivize them. I have called on the governor, so this legislation passed both houses, but now it has to be signed into law by the governor. She hasn't taken any action on it. So there are several of us who have called on her. We're working with our local fire departments to call on the governor to sign this legislation soon. We need to get that in law so it takes effect this year. And for some of my towns what I've done is I've reached out to them, and I've asked them to consider passing resolutions, calling on the Governor to do just that. So, I brought with me a sample resolution. This is one that the town of West Bloomfield passed, so I'll leave that with you.

And the topic that I put on my list that I wanted to mention briefly, too, is local decision-making. Like I said, I was in local government, and local government is closest to the people. Local government, all of you in this room, you know what's most important, you know what the priorities are. New York is a home rule state. That means everything should generate from the local level. But my opinion is that I'm seeing a trend that is stripping away or minimizing local decision making and one of the, I was going to say best examples, but worst examples of the stripping away of local decision making is on the siting of large scale solar projects. So, tucked into a state budget a couple of years ago was the creation of the Office of Renewable Energy Siting, or ORES. Through the budget language, ORES has the authority to approve major renewable energy projects while overriding local zoning requirements that ORES determines are unreasonable.

Another way, another example, the state stripping away local decision making is the passage of the RAPID Act. The Rapid Act specifically addresses the use of eminent domain. Everyone knows what that is, right? The taking away of land, in connection with major transmission projects. So again, it was another attempt to try and get more renewable projects through. But while we may need that, we have to be cognizant of the work that it's being done, because this legislation specifically in the body of the legislation. It talks about conserved lands. I have worked my entire adult life with Finger Lakes Land Trust, now with the Genesee Valley Land Trust, with farmers, with so many others to conserve, protect important lands. Whether those are agricultural lands, natural lands that are important for our environment. And it drives me crazy that the state of New York would consider allowing certain projects to take place on these conserved lands or even on private property.

And I just want to go back to say how ironic this is for me. So we just talked about grant funding, and you may be doing your comprehensive plan. You may be looking for State funding to update your comprehensive plan. So the State has funding for you, the local people, to develop your comprehensive plan from that derive your zoning codes. We have funding for farmland protection plans. We have funding for so much. And then behind the scenes, what's happening is Albany are things like ORES being created. Things like the Rapid Act passing, which directly contradicts everything else.

When it comes to meeting our energy needs, I get it that we have to have a balanced approach. But I really believe that we can do that without undermining home rule, without using eminent domain or taking away private property rights. And that's why I continue to oppose legislation, and I do more than that. I oppose the legislation that strips away those rights, but I come back with reasonable alternatives and try and build support for that.

I just wanted to highlight one other area, legislation, I strongly oppose. And I would ask all of you to keep an eye on it. Passed the Senate in June this year. It did not get taken up in the Assembly, which is a good thing, but that's the floating solar arrays. So, the Assemblywoman

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and I, we met with Canandaigua Lake Watershed Association last week and we talked about this legislation because it's very concerning when you live in the Finger Lakes. Those lakes are what drive our economic revenue. They provide drinking water. They're the jewels of our community. And to think about floating solar arrays drives me crazy. But something that came up during our discussion was that the bill has been amended. I went back and checked. No, it has not. In the definition, in the bill language, it includes lakes. I debated this bill on the Senate floor, and I asked the sponsor of the bill to read the definition. You could watch the video. He did not read the definition that he included in his own bill. He skipped to another part that says grant funding will be supplied and used other definitions, but for me, my job is to know every nook and cranny that's possible, and every piece of legislation, and vote based on what's in the best interest of my communities.

A couple other things I wanted to point out. I also introduced an advanced legislation prohibiting intentionally added PFAS chemicals in solar panels. We all know that those are forever chemicals, you can't get them out of the soil. New York State has done a good job in banning them in a number of materials, but we haven't taken that step. And when I was able to push that bill through to get it to committee, it failed on party lines. So, right now, I'm in the process of introducing a second piece of legislation that at least would be a consumer protection measure and require that warning labels be attached to solar panels, just letting people know if they have pfas in them. You know that material leaches into our soil, into our water, etc.

Electric school bus mandate. So, all these things I've talked about also affect affordability. So does electric school bus mandate. I was proud that in the budget we were able to push back that mandate for five years. I give a lot of credit to our school districts. Naples did a great job of letting us know about their real-world experiences. Canandaigua, Lakeshore School District.

That communication is important.

I'll wrap up with these last couple of things. When I talk about affordability, it's real, too. And what's helpful to me is to meet with my constituents. I try to be everywhere in the four counties I represent. To meet with the constituents to get their feedback. I've had the opportunity to meet with a local dairy farmer located not far from here, multi-generation farm. They are in the process of doing a mega expansion project. It's been in the works for a while. The only thing that's holding them up is the lack of available power of electricity. And the quote that they've been given to get that electricity is in the millions of dollars. This system is broken, and it needs to be fixed.

I also met with a local restaurant in Naples, and her concern is the cost of her utility bills. She's basically a seasonal business and her utility bills have skyrocketed. And think about it, people are only going to pay so much for an item on the menu. You know, she can't pass all that cost off. So, the Assemblywoman and I have had multiple meetings with utility providers. We have a community leaders forum coming up next week and we will keep working on that.

But my point here is when it comes to affordability, especially the utilities. It doesn't matter if we're talking about farms or small businesses or families or seniors or school districts. It's hitting everyone and it's hitting them hard. And we need to do everything we can to change that including doing more than sending out a onetime rebate check of \$200 to help you. But again, I want to thank the town board for having me tonight. I'd be happy to come back, or if you have questions, my office is always open. I'm located right in Canandaigua. Stop by or give us a call. Thank you all very much.

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Well, thank you all very much. I am Assemblywoman Andrea Bailey, and I represent the 133rd Assembly district. So just to give you a little bit of background of what that district is. It's changed over the years here and when I took office 2 years ago, it consists of five counties. So I have parts of Monroe County, parts of Ontario, parts of Steuben, parts of Wyoming, and all of Livingston County.

When the supervisor asked us to join tonight and give kind of a state of the state. I don't want to repeat what the Senator has, you know, so well prepared, but I do just want to let you know that what our office does do. So, the beginning of the year, from January till the middle of June, we are in Albany every week. That is the legislative session. Come June, we return back to the districts. But in the meantime, we have staff in our district. And they are there answering the phone to help residents with state-related issues. One of our number one concerns that folks have, as it was said, is the cost of energy right now, or utility bills. So partnering with our utility companies to get clarification for folks.

The next one that has come into our office has actually been the cashless tolls and folks getting bills for vehicles that one, they no longer have that license plate. We just had that happen. That license plate no longer was on their vehicle, but they didn't remove it off of their E-ZPass. We also have had folks who were not down in Staten Island, but they received bills for that, and they were going on to collections.

So that is what we do on a daily basis, whether we're in Albany or we're back here in the district. Please make sure you're reaching out to the office if you do have questions or concerns. If I'm there, I'm more than happy to help you, but our team is there to also assist. In the first 6 months, we have opened up over 113 constituent, cases, and this was a few weeks ago. And of those, we have closed 102 of them. So we have 11 that we're still working on. We will make sure that we circle back with folks to give you clarity on what's happening.

As much as we talk about Albany, what really... I mean, it's the boots on the ground here in the district, as what we're doing and really how we can continue to advocate for you and be, you know, be your conduit between the state agencies that you might be working with that you're having trouble, getting through, whether it's permitting, you know, with a state, regulatory agent, unemployment we get, we get calls for. And then, the other thing that our office does is we do mobile office hours. We actually just completed mobile office hours here tonight. We were here from 4 to 5:30, and a few of you in the audience came and spoke with me. But if you're not able to make one of my mobile office hours, by all means, call my office. I am more than happy to assist or help or answer any questions that you may have.

As it pertains to the budget this year, our legislative session was consumed by the budget. For anybody that heard, there were 16 budget extenders that took place. And we were, you know, you heard the budget passed. The budget is actually 10 budget bills. So we may have taken up one bill, but it took us until the week of Memorial Day. Towards the end of the week of Memorial Day to pass all the budget bills before the governor could sign that.

So that was a big consumption of our time this year in Albany. And then in the last, you know, two weeks, seven days, we took up probably anywhere between five and 700 bills, depending on if you were in the Assembly or the Senate. So it's just fast and furious. So please advocate for your area, advocate for yourself, send letters to myself, to my office, if there's something that does concern you, because I will constantly speak up on the assembly floor about rural upstate New York and how we are not New York City and what might work for New York City may not and typically will not work for the area that we that we hold so near and dear to us right here in the Finger Lakes region.

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So that's kind of in a nutshell, of what we do during the year. And, you know, the budget process did consume much of what we did in Albany this year. I want to, again, just echo, thank you all for having us here. The local heroes that are here in the room that we acknowledge, it's really you that make this community what it is, and we thank everything that you do, and thank you for having me here, and thank you, Jim, for continuing to advocate. As the senator said she had gotten questions on the DOT work that's being done, but I also get pothole updates on a daily basis. So please know that we do work with our state partners with that as well. So that's really what we can do to advocate for the region. Please share your thoughts and concerns with me, and then what we can do for you here to be that bridge between any state agency that you might be having trouble with. So, thank you very much. Thank you for having me.

Approval of the Minutes

On a motion made by Councilman Stephen Cowley and seconded by Councilwoman Meg Fuller, the minutes of the June 8, 2026 Town Board meeting were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Privilege of the Floor

Cindy Merrill of Bristol Harbor spoke, I'm addressing the Board, because on Saturday, June 6th at 9 am Jeremy Field sent an email to the Board, also to the Bristol Harbor President, the Bristol Harbor Administration. An email was sent regarding the Marina Garage at the Bristol Harbor property. In that email he stated that I myself, Cindy, admitted weeks ago that the that it was our responsibility, the Condo 1 Board, to maintain the bridge at the Marina Garage. And that's not the case of what I stated, so I looked up law, and I have to give you this signed paper that says that's not what I stated, and I also had to come to a meeting. I also, while you gave me the privilege, want to discuss why we're speaking so much of the Marina Garage. A letter was sent from our board on February 13th of 2023 to Alan Pearce regarding the Marina Garage lighting. It is now July of 2026, and the lighting is still not fixed. There are 9 residents that have to go through the Marina garage, 3 single women who live there year-round, and 2 elderly couples that live there year-round and at 4 30 when I get out of work, it's pitch dark. Condo One Board and the Bristol Harbor Board met with Lisa Moore and Scott back in April discussing this, and again I met with Alan Pearce on June 23rd to also discuss the lighting. There are over 15 lights that are not working. The condition of the garage, the property values are getting greatly affected by the neglect. The repairs have never been done to that marina garage. The State mandates that you have to do parking garage inspections. The 1st inspection was over 3 years ago, and then there was a recent inspection. There's been nothing, nothing being done. We have done self-help which we have paid for on our own to the tune of \$20,000 to make sure the safety of our community and residents. There's also a lawn area now that's, near the marina restrooms that the grass is up to here. It's never been cut at all this, this summer. And that's it. In a nutshell. I guess I'm looking for some response from the town from these recent meetings, and why the work has not been done. And also I wanted to bring into attention that I called Meg Fuller and I stated that I work at the Heron Hill Winery, and the grasses were getting extremely tall, and we have a ton of deer in our neighborhood. So on Seneca Point Road, the grass, the high grasses were tall, and you couldn't see the deer kind of jettering out. Well, whoever cut the lawn the last past week they did a bang up job. So I mean, so I just wanted to say thank you.

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Edgar Brown spoke: Good evening, ladies and gentlemen of the South Bristol Town Board. Thank you for allowing me to speak to you tonight. I am speaking as a member of the Finger Lakes Justice Partnership. And I have a request and an opportunity, and I promise I'll be brief. 250 years ago, Americans began securing their independence by enumerating and decrying the many injuries, abuses, and use of patience visited upon them by King George III, and communicating them to each other through committees of correspondence. Today we feel the need to protest a king-like authoritarian president who thinks he is above the law and is again inflicting an onslaught of injuries, abuses, and intolerable acts upon the American people. We are calling upon you to issue resolutions of condemnation for the current administration in Washington. You can choose whichever issues you feel are the most important to highlight, but the goal is to foster robust public debate and for this governing body to go on public record with your position. Of course, a non-response is also a response, and the results of this region-wide initiative that began last month at the Ontario County Board of Supervisors in honor of America's 250th birthday, and is part of a larger nationwide initiative, will be published in local print and social media in time to help undecided voters. Rather than being divisive. We see this effort is merely illuminating divisions that already exist. We are offering this body an extraordinary opportunity to clarify your position within this current political environment and demonstrate complete transparency for your constituents. As the Declaration of Independence states, let the facts be submitted to a candid world. Of course, the intention was resolutions of condemnation, but really, what we seek is robust public debate and complete transparency. So if there are any policies that you're supportive of, then your constituents need to know that as well. I'll submit a copy of this request to the clerk, a draft resolution you're welcome to modify, as well as previous resolutions of condemnations that have been passed by municipalities and other governing bodies across the country. So far, there have been 95 resolutions passed in 23 states. As far to my knowledge, New York could be the first.

So thank you very much. I encourage you to explore the link on the back of this sheet right here, which will give you more information to the National Initiative as well. Thank you.

Ian Bolton spoke to the Board with a Power Point presentation: Good evening, Town Board. Good evening, everybody. My name is Ian Bolton, and just last month, I was able to complete my Eagle Scout project for Troop 40. Right here we have my team, my troop, and everyone who helped me. My project was cleaning up Coye Cemetery up on Route 21, and cleaning up the tombstones, and making a new sign for the cemetery. Right here, we have one tombstone that we cleaned. The top left picture is a stone that was untouched, just the lichen and easily scraped off stuff was taken off. The top right is after spraying it with a biological cleaning solution called Endurance and the bottom picture is the final result, after 2 weeks of letting it sit and do its work. These stones were probably the worst out of the cemetery. You can't even see the writing on them, or anything that was inscribed in them in the picture on the left. But after about 2 or 3 weeks of letting the Endurance sit and do its work on the stones, grabbing the mold in there and pulling it out, they look a whole lot better. You can read them a lot easier now. This one was just us scraping the lichen off with a plastic scraper, so we didn't harm the stones. I'm pretty sure we sprayed this, and it does look better, but even just scraping it made a huge difference and how you can read it and everything.

Councilman Stephen Cowley asked: Does it take much elbow grease to get it cleaned up, or does a chemical do all the work?

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Mr. Bolton answered, Well, we took a day to go in and just wet down the tombstones and strip the lichen off, and then we took another day to go in and spray all the stones with the cleaning solution.

This is me and a few of the other Scouts working with Ben Gleason, who was our former Scoutmaster, to make the frame for the new sign. This is our troop putting in the new sign. We dug some holes. Put the posts in the ground, then poured cement in to keep it solid. and wouldn't move. Thankfully, we didn't find any bones. On the left is the old signs, and on the right are the new signs. The old signs were on the garage floor for that picture, because, they were so old and worn out that they were starting to rot, and were too rotten to keep up.

Councilwoman Meg Fuller said: and Steve, to answer your question, that lichen was incredibly hard to get off. Like, it took me an hour to get one gravestone clear. So Ian worked incredibly hard, it was very cold.

Joe Kohler of Bristol Harbor spoke to the Board: Thank you, Madam Supervisor and Town Board for this opportunity. I am humbled to be standing here. The people that spoke. And I thank you to whatever degree you organize this. I haven't seen a member of the New York State Legislature in this town board meeting since Jeff Gallagher was here. So, thank you. Thank you. Thank you. Thank you, Cindy Merrill Thank you, Sue. Couple of questions. The community, the residents, Bristol Harbor Village, are still waiting for an answer. Is there any progress since the last meeting on having the fire hydrants unblocked at Bristol Harbor since the last meeting in this room. No progress. Why? We've had two fires. And I met with the doctor that lost their cat and nearly lost their lives.

Councilman Stephen Cowley asked: Did they utilize the fire hydrants? Because they last time I knew, Cheshire said they would. They'd just take the lock off them.

Mr. Kohler responded: Let me be very easy to understand, Councilman. We need, Bristol Harbor Village needs those fire hydrants unlocked, the legal thing around them. We need it, and I don't want to be standing here when we have another fire, and it's not a cat, and it's one of my neighbors that gets killed. That's my comment, Steve. I'm sorry I have nothing else to add. Now the answer is no.

Supr. Lisa Moore commented: We've all we've sent letters. Our lawyer has sent letters. That's but hasn't had any effect.

Mr. Kohler asked: Who did you send the letters to?

Supr. Lisa Moore: 2 agencies. I can't remember which ones they were right now on the top of my head.

Mr. Kohler: May I have a copy of those letters sent to me, please. Thank you. Thank you. The code. The code enforcement. I spoke with the, complainant. We've been waiting now several years for Nancy Palvino's complaint to be answered. I guesst, it's lost, we can't find it, and all I do is keep standing up here. I want to see, not me wants to see, the community wants to see the code enforced at Bristol Harbor Village and in Woodville, and we want to see the complaint that was filed years ago now by Lucy Palvino, an owner at Bristol Harbor. We want to see some action. No more talk. We're tired of talk, we want results. Could you help us, please, Madam Supervisor? Try to help. Thank you, Madam Supervisor. I have 2 questions. Is there anyone who is running for election In the November election, who is not willing to have a debate. I heard debates mentioned frequently. My understanding, and I could be wrong, there has never been a debate in the history of the town of South Bristol. Is there anyone that's running for office that is

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not willing to debate? I'd like to hear it, and it's not just me. The residents would like to hear it. The voters would like to hear an answer. And the answer is?

Supr. Lisa Moore answered: We'll see.

Mr. Kohler: No, I want an answer, not we'll see.

Supr. Lisa Moore: That's the only answer I have.

Mr. Kohler: We'll see? I don't understand we'll see, I'm stupid. What does that mean? Are you, or aren't you willing to stand up in a debate?

Supr. Lisa Moore: I think I've said what I'm going to say, Joe, you and I've talked about this ad infinitum.

Mr. Kohler: Okay? So I resume that you still maintain you're not going to debate.

Councilwoman Meg Fuller: Okay, give me the time and the place. I'll be there.

Mr. Kohler: I beg your pardon.

Councilwoman Meg Fuller: Say time and the place. I will be there.

Mr. Kohler: Thank you. Councilwoman on the record. Oh, I did forget to mention. I'm waiting for a meeting, Madam Supervisor that has been discussed, and you agreed with Councilwoman Fuller and Scott, and you know what the subject is. It's about some serious matters at Bristol Harbor, and I'm not going to cite them. And I haven't heard back from you.

Supr. Lisa Moore: I told you we were ready to come, and we all cleared our decks, and you... And you didn't call us and tell us where to go.

Mr. Kohler: Oh, you did?

Councilwoman Meg Fuller: Later this week, we'll talk.

Supr. Lisa Moore: When you first called, I got everybody on board to do it.

Mr. Kohler: Well, thank you. You got them all. You got Scott and Megan? Thank you, Madam Supervisor, thank you. And if I was remiss, I apologize. So, Megan, would you please get the date certain. Please, for the supervisor and Scott. Thank you, Mrs. Fuller. And lastly, I have a question for the board. Is anyone on this board aware of, Any resident that lives in the town of South Bristol that is taking the course to be a code enforcement officer. You're not aware of anyone?

Meg Fuller answered: I am.

Mr. Kohler: Well, thank you, Mrs. Fuller.

Councilwoman Meg Fuller: My first test is on Wednesday, so wish me luck.

Mr. Kohler: Mrs. Fuller, would you be... excuse me, Councilwoman Fuller. Would you be the first woman in the history of the town of South Bristol that sat on the town board, that took the course to be a code enforcement officer?

Councilwoman Meg Fuller: Yes, but it's 6 courses. So I'm not going to be a code enforcement officer until November.

Mr. Kohler: Well, but you are the 1st one in the history of the town of South Bristol to take that. Thank you for your service. Thank you for the privilege of the floor. Thank you for this meeting.

Mr. Tom Hawks of Stemple Hill Rd: I wanted to talk about community, I think tonight was a perfect example of community coming together. And it was so exciting to see the State representatives here to witness that.

First of all, I'm will introduce myself, I am Tom Hawks. I am born and raised in Naples. Matter of fact, my family members are here. Jim is family, John and Sherry are family, Katie is family. My brother Rick was here. I've been so impressed with what I see in our community

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over the last few months. The communication has been wonderful. Tonight was a perfect example of that. The reach out for people to get involved has been very important. Recognizing the people we did tonight is so important because there are people that are invisible in our community that need other of us need to know what they've accomplished and what they're doing. I think it is so important, as John and Sherry are recognized for the countless hours that they're doing with Open Cupboard. and with John, what he's doing is the creative work. I just want to acknowledge that we have so much talent and we have so many people here. It is wonderful that we have a town. They can come together like this and recognize who is here. I mean it from the bottom of my heart, because I've lived here my whole life. And probably one of the best things for me is right now with my current situation is having a community that cares. And I saw tonight a community that cares. Thank you for privilege of the floor.

Accounting

Town Clerk Report – Clerk Judy Voss read the Town Clerk's Report.

On a motion made by Councilman Stephen Cowley and seconded by Councilman Chris Abraham, the June 2026 Town Clerk's Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Assessor Report – Supr. Lisa Moore read the Assessor's Report and announced a 2027 Town Re-val. Grievance Day was held on Wednesday, May 27th, 2026. There were 18 grievances filed all by the same owner and the BAR is still in deliberation over these grievances.

Supervisor – Finance Report: Supr. Lisa Moore read the Financial Report, the town has \$4 million dollars in the bank, revenues of 109,000. Town Clerk, 8,500, some scrap sales, snow, and then interest payments of \$11,000, the snow and ice \$87,000. Our expenditure should be around 50% at this time. The general fund is actually around 32.5%, and the highway budget is at 38.88%. We do not have the Audit report yet.

Our savings is now in an interest-bearing account that will give us 3%. We went from 68% of earning interest to 97.2% of Town funds earning interest.

We had an intern recently to help with our grant research, Charlie Dickerson.

I have worked with NY Class to recategorize our funds so that it was clearer in our reports. That was also something that we worked on this this month in terms of our finance report. The worksheets will be distributed to the department heads for the 2027 budget, and we can get a start our budget for next year.

On a motion made by Councilman Stephen Cowley and seconded by Councilwoman Meg Fuller, the Supervisor's Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Fund Balance: Supr. Lisa Moore continued: We have a fund balance policy resolution that was tabled last month. There is \$1,027,000 in the NY Class unassigned general fund. In the Highway Fund there is \$1,200,403.00 of unassigned fund balance. The Unassigned Fund Balance is used to support the budget at the end of the year if there are any shortfalls. For the A General Fund Unexpended Fund Balance (AA5999.00), \$742,256.00 was budgeted for unexpended fund balance. In the DA Highway Unexpended Fund Balance budget line is \$254,195.00. The unassigned fund balance for the general fund is 25% right now, the DA fund is 31%.. That is where we are with our fund balance.

Discussion:

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Councilwoman Meg Fuller: I had requested that you provide that information to us multiple times. I requested it at the last Town Board meeting, and I also requested it multiple times in email. I went ahead and calculated, based off of our financials where I feel we are with it. Obviously. I don't know if those calculations were from LGSS or if they were your calculations. I have different numbers that I came up with.

Supr. Lisa Moore answered, my figures are from the bank reconciliation from LGSS.

Councilwoman Meg Fuller continued, do you have any sort of handout or information, because in the fund balance policy that we're going to talk about and adopt later, it's going to require that we are, as a town board, provided quarterly with that information, which is part of the reason why I had asked for it from LGSS. To provide that information to us. Is there a reason why that didn't happen?

Supr. Lisa Moore: I thought that it had happened, because I had sent that information to you in an email, and because I had recalculated NY Class so that everybody could see what we have.

Councilwoman Meg Fuller: How did you calculate that? From my calculations the A Fund is at 18.4% and at 62.5% for the DA Fund. I made copies of this for others. From my calculations, I have us at 18.4% for the A fund, and 62.5% for the D fund.

Supr. Lisa Moore: Where'd you get your numbers?

Councilwoman Meg Fuller: From the same information that you gave me, so that's why it would be very helpful. You can look at exactly how I did my calculations. You can take a look and see where I went wrong. But that's part of the reason why this sharing of information is so we can have real discussions, is important. We are able to clearly see where the funds are at. I think that that's really important, because nothing in that policy is required, as we learned from Jeff Graff. But we're going to need that report quarterly as to where we are with the fund balance. It is something to consider.

Supr. Lisa Moore: We have resolution 46-2026, the approval of the Fund Balance Policy. Meg has made some recommendations, and I think that what we're talking about here is that the original fund balance policy that we had was done in 2015. In that policy it was expected to spend down our fund balance at the end of the year. That's not what we have been doing, nor does it look like the best policy for us. This particular fund balance policy simply reflects our current practice and having the Board review it quarterly. This conversation will also be part of the budget process. Would someone make a motion to accept this resolution?

On a motion made by Councilwoman Meg Fuller to accept Resolution 46-2026 and seconded by Councilman Chris Abraham was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Discussion: Councilwoman Meg Fuller: just that in the notes it said that Jeff Graff approved this policy, Jeff Graff did not approve the policy. What he did was he provided comments and feedback to us as a Board, so that we could create our own policy. He also was very clear that whatever policy we enact, it's a guideline for us to follow. It's a statement that we are looking to follow this, but we are not required to follow this policy because we, as a town board, have been given power by the State of New York to manage the town's finances. So this is a great statement as to what we intend to do, which I think is very important that we should be managing the fund balance and paying attention to it, because I think there's a thought that we have a lot more money in the A fund balance than we do, and it's important that we're looking at that. We, as a town board, are entitled by the State of New York to make decisions in relation to the town's finances, so this policy is a guideline, it's not set in stone.

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RESOLUTION 46-2026

RESOLUTION 46-2026 ADOPTING A FUND BALANCE POLICY

WHEREAS, the Board of the Town of South Bristol is responsible for maintaining the Town's long term fiscal stability, ensuring transparent financial practices, and promoting responsible stewardship of public resources; and

WHEREAS, the New York State Office of the State Comptroller (OSC) recommends in New York State Chapter 528 of the Laws of 2000 that local governments adopt a formal Fund Balance Policy to guide the classification, use, and maintenance of fund balance in accordance with GASB Statement No. 54 and applicable provisions of New York State General Municipal Law; and

WHEREAS, the Town Board recognizes that a clear Fund Balance Policy strengthens financial planning, supports structurally balanced budgets, reduces reliance on short-term borrowing, and enhances communication with residents regarding the Town's fiscal condition; and

WHEREAS, the Town Board has reviewed the proposed Town of South Bristol Fund Balance policy, which establishes fund balance classifications, sets target ranges for Unassigned Fund Balance, outlines procedures for the use and replenishment of fund balance, and provides for annual monitoring and transparency; and

WHEREAS, the Town Board finds that adoption of this Fund Balance policy is in the best interest of the Town;

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of South Bristol hereby adopts the Town of South Bristol Fund Balance Policy, attached hereto and incorporated by reference, as the official policy governing the management of fund balance for the Town; and

BE IT FUTHER RESOLVED that adopting this resolution repeals and replaces Resolution 38-2015.

BE IT FURTHER RESOLVED that the Supervisor and all Town officials involved in financial management shall administer fund balance in accordance with this policy; and

BE IT FURTHER RESOLVED that this policy shall be reviewed annually during the Town's budget process and may be amended by resolution of the Town Board.

Motion made this 13th day of July, 2026, for the Town Board of the Town of South Bristol to approve the adoption of the Town of South Bristol Fund Balance Policy as written.

Moved By: Councilwoman Meg Fuller

Seconded By: Councilman Chris Abraham

Ayes: 4. Nays: 0.

Result: Carried.

Appropriately Categorizing "Guide Rail Reserve" in DA Funds: Supr. Lisa Moore continued, in terms of our finances, there is \$2,000.00 in our NY Class account listed as a "Guide Rail Reserve." When the auditors were here, they wanted the resolutions for every reserve and could not find a guide rail reserve resolution. The Town Attorney, Jeff Graff could not find a resolution. The State Comptroller said that the Board needed to appropriately categorize that money out of this Guide Rail Reserve into the Highway Unappropriated Fund Balance (DA5999), it needs to be appropriately re-categorized.

On a motion made by Councilman Stephen Cowley and seconded by Councilman Chris Abraham, the motion was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

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Approval of the Vouchers

Supr. Lisa Moore went through some of the vouchers. Discussion.

Councilwoman Meg Fuller noted that out that we had \$7,995 that went to Graff Law Firm. Of that \$7,995.00, 3,090.00 of it went towards the Financial Disclosure, Code of Ethics and a Conflict of Interest form, which we are still working on.

On a motion made by Councilwoman Meg Fuller and seconded by Councilman Stephen Cowley, the Abstract of Vouchers, totaling \$96,863.69 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Reports

Highway/Transfer Station – Councilman Stephen Cowley read the Highway Report. A summary of events in the last month at the Highway Department.

- Roadside mowing continues.
- Mowing Town properties.
- Just finished milling 2 miles of Gulick Road in preparation for paving next week.
- Closing and milling the Overlook tomorrow. (Overlook will be closed thru the end of July, 2 weeks)
- Town Barns parking lot was crack-sealed and seal coated by Shuttleworth 2 weeks ago.
- 2007 Western Star Transfer Truck had a new transmission installed last week.
- Ongoing Tree cleanup from high winds.
- New water hydrant installed at the Overlook for watering.

Supr. Lisa Moore thanked the Highway Department for the quick response to getting the Seneca Point roadside mowed.

On a motion made by Councilman Stephen Cowley and seconded by Councilwoman Meg Fuller, the Highway Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Union Contract Negotiation

Supr. Lisa Moore reported that we have a letter of understanding with a negotiator who also negotiated the last contract. She wants to come in the week of the 20th.

The insurance appraisers will be coming July 23rd at 8am to do appraisals for insurance purposes. That includes the highway barn, the salt barn.

Code Enforcement – Report for June read by Councilman Stephen Cowley.

On a motion made by Councilman Chris Abraham and seconded by Councilman Stephen Cowley, the Code Enforcement Report for June was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

Buildings & Grounds

Roof Repair – Councilman Chris Abraham reported that there is a plan to replace the hood on the roof vent.

A/C Repair – The A/C had a freon leak and has been temporarily repaired.

Councilman Chris Abraham also reported on the rededication of the playground being still on track for the August 8th anniversary, Gamaliel Wilder's birthday, the Town's founder, as well as the the bench dedication for Anne Marie Rotter.

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Clerk Voss reported that Nick Calvetti of Cooper Farms was here tonight and they cleaned up around the town hall, and I just want to thank them.

Supr. Lisa Moore agreed, they cleaned up the playground memorial flower bed and was amazed that it could be done and looks really good, in time for our rededication.

IT Update

Councilwoman Meg Fuller reported that there will be an upcoming site visit with Dan Marcellus of Skyport IT to walk around and speak with each employee about their computer usage and needs in advance of purchasing the new PCs and thin clients.

There are 2 quotes and forgot to print out a 3rd one. These are all quotes we received from Skyport for work we need to do. Funds are already in the budget; \$676.20 for upkeep and maintenance for the UPS powering the servers; \$927.60 for a thin client to replace the Town Clerk's PC, and \$2,486.58, to replace the sonic wall. The support for that hardware ends in a month and the license expires on August 11th, so we need to repurchase that. Those are 3 expenses that are coming up. They're all in the budget.

We are reaching the finish line of the .gov to .org project. either today or tomorrow. I don't know if anyone received a test email where we fixed some things which were halting the progress. But we're at the final stages, so everyone should be over to .gov hopefully tomorrow.

In terms of Cloud Permit, transition 2.0 starts a week from today. We have a meeting at 10 am to restart that. I'm planning on being there at the kickoff meeting to make sure that everything we talked about is happening. The updates to the server are continuing behind the scenes, off hours and on weekends.

Human Resources

Gender Based Violence in the Workplace: Supr. Lisa Moore reported that there are a couple of policies we want to discuss; Social Media Policy and Gender Based Violence in the Workplace Policy for the Employee Handbook. The Gender Based Violence Policy in the Workplace needs to be put in place in order to apply for a grants. This replaces the Violence in the Workplace Policy already in place. We need a motion to pass the Gender Based Violence in the Workplace which will then be added to our Employee's Handbook.

On a motion made by Councilwoman Meg Fuller and seconded by Councilman Chris Abraham to approve the Gender Based Violence in the Workplace Policy.

Discussion: Councilwoman Meg Fuller said that it's my understanding, and I actually spoke with Laura Abplanalp, she's a supervisor in Bristol, who's also applying for a number of grants that have to have that gender-based violence and the workplace policy in place. And so, this certification is not a policy. It's just us certifying that we have the policy in place. I mentioned this in emails to all of us, but in the certification it says, under penalty of perjury, that the bidder has and has implemented a written policy addressing gender-based violence in the workplace and has provided such a policy to all its employees, directors, and board members. It is my understanding that we need to have that policy written and passed in place when we sign this attestation, just because we don't want any of us who are submitting grants to potentially perjure themselves, because that's not the goal. We should work on that, and maybe think about having a quick meeting, which we may have to have anyway, with all the stuff we've got going on, just to pass that policy so it's passed and on the books, so that we are in the good place for the grant applications.

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Supr. Lisa Moore asked, are we tabling the policy motion to accept it until we have more information?

Councilwoman Meg Fuller said this isn't a policy. We are going to need to have the policy which we're going to adopt if we want to apply for this grant. Laura got the policy from the town of Ontario and she's going to forward it.

Supr. Lisa Moore said that we rescind our motion for the gender-based policy because we have no policy to actually motion on.

Social Media Policy: Supr. Lisa Moore explained that we now need a social media policy and we are interested in having a social media policy and creating a social media policy. We all have some thoughts about how it should be. The discussion started about social media and what kinds of scope and purpose we have with our social media.

Councilwoman Meg Fuller said she presented a policy to everyone and I'm looking forward to us working together to come up with something.

Supr. Lisa Moore said because we prioritized engaging with the community as part of our position here as new board members and we have increased our social media coverage. Social media is now considered kind of the digital town hall. It's not just an official notice board, it is to engage our community and that's what we are doing with monthly letters from the supervisor. We have over 400 people who have signed up for our town emails. That's an increase of about 25% and with our we're posting more on Facebook than we ever have before. And so we have gone from 400 followers to 640 followers, a 60% increase in just 6 months. We are making inroads into turning our Facebook presence into a digital town hall where we do encourage and communicate with our community and celebrate our events and celebrate our town and promote our town. Those are things that I'm proud of for what we've accomplished so far, and we want to codify that in a social media policy as part of our Employee Handbook update.

Reports

Parks, Recreation, and Beautification

Scenic Overlook & Parking Lot Paving

Councilman Chris Abraham reported that it was a beautiful effort on some of our citizens here. (Slideshow by the Beautification Committee presented). They have taken upon themselves to redo one of the flower beds at the Scenic Overlook, and we've had an amazing response. Jeff Liebentritt and Beth Fitch, Supervisor Moore with Chris Benham and Michael Spears from the Harbour. Flowers, mulch and topsoil came from Gannett Hill Gardens and Joseph's Wayside Market. The volunteer effort also came in conjunction with the new water pump repair, and, thanks to Jim, that was expedited quickly.

We are grateful to all the volunteers who helped make that possible, and for Jim hooking up the water. A lot of effort has been gone into, the Scenic Overlook. There will be a two-week closure here in July 14th to prepare for the paving.

Resolution No. 47-2026 Grant Application for Scenic Overlook

Councilman Chris Abraham continued, potential for a grant has surfaced, and presented Resolution 47-2026. It is the Parks and Rec Historic Preservation Grant has made funding available through New York State Environmental Protection Fund, the EPF, to assist municipalities with planning, development, and improvement of parks, historic properties, and heritage areas. A group of volunteers is writing the text for this grant as we speak. Things are moving ahead. The grant requests the amount of no less than 50,000 for a total project cost not to

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exceed \$225,000.00 with the town's local match not to exceed \$112,500.00. Subject to final grant award terms and any necessary budget authorization by the town board. It's a 50 50 match.

On a motion made by Councilman Chris Abraham and seconded by Councilman Stephen Cowley, Resolution No. 47-2026 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

RESOLUTION 47-2026

**RESOLUTION 47-2026 AUTHORIZING THE SUBMISSION OF AN
ENVIRONMENTAL PROTECTION FUND GRANT APPLICATION FOR FISCAL
YEAR 2026**

WHEREAS, the Board of the Town of South Bristol recognizes the importance of responsible planning to protect natural resources, preserve rural character, support community needs, and guide future land use decisions; and

WHEREAS, the New York State Office of Parks, Recreation & Historic Preservation has made funding available through the New York State Environmental Protection Fund (EPF) to assist municipalities with planning, development and improvement of parks, historic properties, and heritage areas; and

WHEREAS, the Town of South Bristol wishes to submit an application through the New York State Consolidated Funding Application process for an Environmental Protection Fund Grant to assist with planning, development and improvement of parks, historic properties, and heritage areas; and

WHEREAS, the proposed project would assist the Town in reviewing existing conditions, gathering public input, evaluating land use needs and protection, public facilities, open space, scenic resources, rural character, and protecting Canandaigua Lake and surrounding watersheds; and

WHEREAS, the Town Board finds that the proposed project is in the best interest of the community and would provide a clear, community-supported framework for future planning, capital planning, and municipal decision-making; and

WHEREAS, the Environmental Protection Fund Grant Program is reimbursement-based and requires a local match, and the Town has sufficient funds available in its unappropriated unreserved fund balance to provide the required local match, if necessary, subject to final grant award terms and any required budget authorization by the Town Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of South Bristol hereby authorizes the submission of an Environmental Protection Fund Grant application through the New York State Consolidated Funding Application process for planning, development and improvement of the Scenic Overlook (Carolabarb Park) related planning work; and

BE IT FURTHER RESOLVED that the Town Board authorizes a grant request in an amount not less than \$50,000, for a total project cost not to exceed \$225,000, with the Town's local match not to exceed \$112,500, subject to final grant award terms and any necessary budget authorization by the Town Board; and

BE IT FURTHER RESOLVED that Town Board Member Chris Abraham, or such other officer or employee as may be designated by the Town Board, is hereby authorized to prepare, execute, certify, and submit the grant application and any related application documents on behalf of the Town; and

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BE IT FURTHER RESOLVED that, if the grant is awarded, any final grant agreement, local match appropriation, consultant agreement, or related expenditure shall be subject to further review and approval by the Town Board; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its passage and approval according to law.

Motion made this 13th day of July, 2026, for the Town Board of the Town of South Bristol to authorize the submission of an Environmental Protection Fund Grant application.

Moved By: Councilman Chris Abraham

Seconded By: Councilman Stephen Cowley

Ayes: 4 Nays: 0 Absent/Abstain: 0

Result: Carried.

Supr. Lisa Moore mentioned that there are letters of support for the Grant coming from the Finger Lakes Land Trust and Senator Pam Helming.

Community Engagement

Landfill Mailing and Community Conversation, July 20

Supr. Lisa Moore reported that panel discussion on the landfill on Monday. Notices were sent in the mail. Panel members will be Carla Jordan, Chris DeBolt, and Judy Voss. It's something that a lot of us are worried about and how it is going to impact our transfer station. Carla Jordan gave a presentation last month.

Resolution No. 48-2026 Grant Application for Comprehensive Plan Update

Supr. Lisa Moore reported that there is a resolution before the Board for a grant to update the Town's Comprehensive Plan and that Councilwoman Meg Fuller is the lead for the grant.

Councilwoman Meg Fuller: First of all, I just want to thank my fellow council members for supporting me in this initiative. It's something that I've been working on for over a year. I also want to thank Jennifer and Chris for agreeing to help with the application. It's a complicated process, and I'm really looking forward to working with both of you on this. What this is, is an application for a Smart Growth Community Planning Grant. It would allow us to update our comprehensive plan, with a professional firm assisting us in the process. The last community survey was done in 2017 for the 2018 Comprehensive Plan update. We've only had small revisions since then. In 2023 we added short-term rentals. It is a really important document. A lot has changed since then. Real estate values have changed. COVID changed the landscape of our community. The grant would help us fund this professional update. Because 28.04% of South Bristol households are housing cost burdened, we qualify for a 15% match. That means 85% of the funding of the project comes from state money, and only 15% would come from the town of South Bristol. This is an incredible opportunity and am hopeful that this application is successful. If it's not successful, we could get wonderful feedback so we can apply again next year. This is a grant that's available every year through New York State, or it has been historically. The total project costs a minimum of \$75,000, because that's the minimum that we can ask the state for, a maximum of \$175,000 to allow us wiggle room as we get a more detailed budget estimates. With the town's local match not to exceed \$26,250.00 would mean a \$175,000.00 project; the town would only have to contribute \$26,000.00. To that we can include employee wages as a part of that calculation for non-elected officials and their healthcare costs. So, and again, applying does not require that we accept the award, just that we're applying to see if the opportunity exists. I want to, again, thank everyone for allowing me to bring this opportunity forward.

Supr. Lisa Moore asked for a motion to approve the Resolution.

SOUTH BRISTOL TOWN BOARD MEETING

July 13, 2026

On a motion made by Councilwoman Meg Fuller and seconded by Councilman Stephen Cowley, Resolution No. 48-2026 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

RESOLUTION 48-2026

RESOLUTION 48-2026 AUTHORIZING THE SUBMISSION OF A SMART GROWTH COMMUNITY PLANNING GRANT APPLICATION FOR FISCAL YEAR 2026

WHEREAS, the Board of the Town of South Bristol recognizes the importance of responsible planning to protect natural resources, preserve rural character, support community needs, and guide future land use decisions; and

WHEREAS, the New York State Department of State has made funding available through the Smart Growth Community Planning Grant Program to assist municipalities with planning efforts that incorporate Smart Growth principles; and

WHEREAS, the Town of South Bristol wishes to submit an application through the New York State Consolidated Funding Application process for a Smart Growth Community Planning Grant to support a Town-wide Comprehensive Plan update and related planning work; and

WHEREAS, the proposed project would assist the Town in reviewing existing conditions, gathering public input, evaluating land use and zoning needs, addressing housing, child care, infrastructure, public facilities, agriculture, open space, scenic resources, rural character, and protecting Canandaigua Lake and surrounding watersheds; and

WHEREAS, the Town Board finds that the proposed project is in the best interest of the community and would provide a clear, community-supported framework for future planning, zoning, capital planning, and municipal decision-making; and

WHEREAS, the Smart Growth Community Planning Grant Program is reimbursement-based and requires a local match, and the Town has sufficient funds available in its unappropriated unreserved fund balance to provide the required local match, if necessary, subject to final grant award terms and any required budget authorization by the Town Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of the Town of South Bristol hereby authorizes the submission of a Smart Growth Community Planning Grant application through the New York State Consolidated Funding Application process for a Town-wide Comprehensive Plan update and related planning work; and

BE IT FURTHER RESOLVED that the Town Board authorizes a grant request in an amount not less than \$75,000, for a total project cost not to exceed \$175,000, with the Town's local match not to exceed \$26,250, subject to final grant award terms and any necessary budget authorization by the Town Board; and

BE IT FURTHER RESOLVED that Town Board Member Meghan Fuller, or such other officer or employee as may be designated by the Town Board, is hereby authorized to prepare, execute, certify, and submit the grant application and any related application documents on behalf of the Town; and

BE IT FURTHER RESOLVED that, if the grant is awarded, any final grant agreement, local match appropriation, consultant agreement, or related expenditure shall be subject to further review and approval by the Town Board; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its passage and approval according to law.

Motion made this 13th day of July, 2026, for the Town Board of the Town of South Bristol to authorize the submission of a smart growth community planning grant application.

SOUTH BRISTOL TOWN BOARD MEETING

July 13, 2026

Moved By: Councilwoman Meg Fuller

Seconded By: Councilman Stephen Cowley

Ayes: 4 Nays: 0 Absent/Abstain: 0

Result: Motion Carried

Finance Committee

Supr. Lisa Moore reported that the Finance Committee worked on the budget and has had a budget discussion. Committee member, Bruce Capron, has taken the budget information from LGSS into excel spreadsheets so that the committee can update those forms. We have a new member of the finance group, Jennifer Sinesbox. She's also part of the working Grants group that is underneath the Finance Committee. Member Dan Crowley has just had to step down. The committee is also discussing how to make the budget more transparent and easy to understand for residents.

Other Business

Flood Resiliency Planning Grants and Mud Creek Watershed

Supr. Lisa Moore reported that there are a lot of issues with Mud Creek in the Town of Bristol. Bristol is applying for a planning grant for \$50,000 that would put a plan together with an engineering report. We have sent a letter of support for them. If the Town of Bristol gets that grant, that will help us also get one in the future.

Supr. Lisa Moore continued, Senator Helming and Assemblyperson Bailey and the New York Association of Towns has asked us to adopt the New York Association of Towns Bill of Rights which is basically a support of home rule. This is opposition to unfunded mandates and support for partnership with the State versus being a subsidiary and being told what we have to do. The New York Association of Towns is trying to get all the towns in New York State to adopt this Resolution so that the State sees that all of the towns passing this resolution and make them aware that we really do care about home rule, and we really do care about the citizens of the town making their own rules for their own town.

On a motion made by Supr. Lisa Moore and seconded by Councilman Stephen Cowley, Resolution No. 49-2026 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Cowley, Fuller & Abraham.

RESOLUTION 49-2026

RESOLUTION 49-2026 ADOPTING

THE NEW YORK ASSOCIATION OF TOWNS (NYAOT) BILL OF RIGHTS

WHEREAS, town government provides services essential to the vitality and success of New York State, like maintaining roads and repairing roads, protecting neighborhoods and businesses, guiding and supporting growth and economic development and acting as the first line of defense, communication and safety to residents every day of the calendar year; and

WHEREAS, towns in New York State are phenomenally diverse, ranging in population, geography, demographics and other factors, and decisions are best made at the local level by the government that best understands their town's attributes, challenges and character; and

WHEREAS, 933 total towns in New York State are claimed as HOME by more than 9.1 million New Yorkers, New York's towns should not be considered subsidiaries of the state but rather as *partners* in shaping New York's future.

SOUTH BRISTOL TOWN BOARD MEETING

July 13, 2026

BE IT RESOLVED, that the Town Board of the Town of South Bristol hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and

BE IT FURTHER RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature to respect and uphold the principles in the enactment of legislation and the administration of State programs affecting towns; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator(s) and Member(s) of the Assembly representing the Town of South Bristol, and the New York Associations.

Motion made this 13th day of July, 2026, for the Town Board of the Town of South Bristol to endorse the New York Association of Towns Bill of Rights and affirm its commitment to the principles set forth therein.

Moved By: Supr. Lisa Moore

Seconded By: Councilman Stephen Cowley

Ayes: 4 Nays: 0 Absent/Abstain: 0

Result: Carried

Supr. Lisa Moore reported that NYAOT is looking for a resolution for a voting delegate for the legislative conference in September and will be happy to be the delegate.

On a motion made by Councilman Chris Abraham and seconded by Councilman Stephen Cowley Resolution No. 50-2026.

Discussion: Councilwoman Meg Fuller noted that the Resolution does not designate an Alternate.

Supr. Lisa Moore said that no one volunteered to be an alternate.

Councilwoman Meg Fuller said she would like to be alternate.

Supr. Lisa Moore asked for a motion to accept the amended Resolution.

On a motion made by Councilwoman Meg Fuller and seconded by Councilman Stephen Cowley, Resolution No. 50-2026 was ACCEPTED.

RESOLUTION 50-2026

RESOLUTION 50-2026 DESIGNATING A VOTING DELEGATE FOR THE 2026 NEW YORK ASSOCIATION OF TOWNS (NYAOT) LEGISLATIVE CONFERENCE AND MEETING

WHEREAS, the New York Association of Towns (NYAOT) will be holding its Legislative Conference and Meeting on September 23, 2026, at the Albany Hilton in Albany, NY Legislative Conference; and

WHEREAS, each member town is entitled to designate a voting delegate to represent the Town and cast votes on behalf of the community regarding NYAOT's Legislative Priorities and Association business Our Legislative Program Overview - NYAOT's; and

WHEREAS, it is the desire of the Town Board to designate a representative to officially represent the Town of South Bristol at said meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of South Bristol hereby designates Lisa Moore, Supervisor, as the official Voting Delegate to represent the Town of South Bristol at the NYAOT Legislative Conference and Meeting on September 23, 2026 and Councilwoman Meg Fuller as Alternate; and

SOUTH BRISTOL TOWN BOARD MEETING

July 13, 2026

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the New York Association of Towns to establish voting credentials prior to the meeting.

Motion made this 13th day of July, 2026, for the Town Board of the Town of South Bristol to designate Lisa Moore, Town Supervisor, as the official Voting Delegate to represent the Town of South Bristol at the NYAOT Legislative Conference and Meeting on September 23, 2026.

Moved By: Councilwoman Meg Fuller

Seconded By: Councilman Stephen Cowley

Ayes: 4 Nays: 0 Absent/Abstain: 0

Result: Carried

Announcements

Department of Transportation Culvert Work on 21 Update

Community Conversation: Landfill July 20, 2026, South Bristol Town Hall, 7pm

Sponsored by the Community Engagement Committee

Scenic Overlook Parking Lot Regrade/Repave, July 21

Ontario County Fair July 21-26

Rededication of Playground, 1pm, August 8, anniversary of SB founder birthday, Gamaliel Wilder

Adjournment 8:16pm