

SOUTH BRISTOL TOWN BOARD SPECIAL MEETING

August 24, 2026

SPECIAL MEETING

Supr. Lisa Moore called the Special Meeting of the South Bristol Town Board called to order
August 24, 2026, at 4:00 pm.

PRESENT

Lisa Moore, Supervisor
Meg Fuller, Councilwoman
Councilman Chris Abraham

ONLINE

Jamie Hall, Councilwoman

ABSENT

Councilman Stephen Cowley

RECORDING SECRETARY

Rene Hicks, Deputy Town Clerk

OTHERS

Mark McCloskey and Beth Fitch

SPECIAL MEETING CALLED TO ORDER

Supr. Lisa Moore called the Special Meeting of the South Bristol Town Board to order.

Supr. Lisa Moore said that Resolution 61-2026 is before the Board. This Resolution is expanding our remote policy to include the Planning Board and the Zoning Board of Appeals. The ZBA has meeting coming up and it was unclear in the remote policy resolution whether or not the ZBA and Planning Boards were covered in the remote policy.

On a motion made by Councilwoman Meg Fuller and seconded by Councilman Chris Abraham, Resolution No. 61-2026 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Abraham, Fuller & Hall.

RESOLUTION NO. 61 - 2026

RESOLUTION TO INCLUDE THE PLANNING BOARD AND ZONING BOARD OF APPEALS UNDER THE TOWN OF SOUTH BRISTOL REMOTE PARTICIPATION AND VIDEOCONFERENCING POLICY

WHEREAS, pursuant to New York Public Officers Law § 103-a and Town Code Chapter 41, the Town Board of the Town of South Bristol has previously adopted local legislation and a written policy governing member and public participation in public meetings via videoconference from locations not accessible to the public; and

WHEREAS, the-aforementioned statutory and local framework allows the Town Board to grant similar videoconferencing and remote participation authority to the town's other public bodies, provided that a physical quorum of the respective board meets in a designated public location where the public can attend; and

WHEREAS, the Town Board deems it in the best interest of the Town of South Bristol and its residents to facilitate broad participation and operational efficiency for both the Town Planning Board and the Zoning Board of Appeals by formally integrating them under the umbrella of the Town's established remote meetings policy;

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NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of South Bristol hereby expands the application of its current remote participation and videoconferencing policy to include:

The Town of South Bristol Planning Board; and

The Town of South Bristol Zoning Board of Appeals (ZBA); and

BE IT FURTHER RESOLVED, that remote participation by members of the Planning Board and Zoning Board of Appeals shall strictly adhere to all procedural safeguards, quorum requirements (ensuring a physical quorum is present at the designated meeting location), public access rules, and technological standards set forth in the Town's baseline remote meeting policy and New York Public Officers Law; and

BE IT FURTHER RESOLVED, that the Town-Clerk and the Code Enforcement, Planning & ZBA administrative staff are directed to update public notices and ensure the remote guidelines are accessible via the South Bristol Official Website.

APPROVAL OF VOUCHERS

Supr. Lisa Moore continued, We are here today to approve the vouchers because this board took one of our members' objections at face value on the assumption she was operating in good faith. The Town of South Bristol does have a policy which prefers to have the town supervisor sign off on all vouchers with two other board members, but in fact, this policy has never been rigorously enforced, nor can it be insofar as this policy cannot supersede state law, which only requires two signatures, neither of which needs to be the supervisor. This is confirmed by a call I made to Jeff Graff and a call Judy made to NYAOT. Furthermore, the council member who brought this objection had to know this was the case, since she herself had signed off on and voted on dozens of vouchers last year that did not include the supervisor's signature. Over the months of my time here as supervisor, I've made every effort to address this council member's objections and continue challenges on the assumption she was operating in good faith. But this latest tactic to score political points is in bad faith and is a disservice to the town. I hope this is the last we'll see of this kind of behavior, so that the best interests of the town are the focus of our town meetings.

Discussion:

Councilwoman Meg Fuller: Lisa, I have a question. Do you have examples of when Dan Marshall never signed a voucher?

Supr. Lisa Moore: Yes. Plenty.

Councilwoman Meg Fuller: Okay. Can you... can you give them to me?

Clerk Judy Voss: He didn't sign them, he stamped them.

Councilwoman Meg Fuller: Well, that was because that was what he had, and he, like, had it at his desk and he would put initials on it, just like you have a stamp for Lisa's signature. And there's a town policy on our website and we've talked about this multiple times at meetings that we agreed on it. I mean, to me, it makes sense that our supervisor would look at the bills, because that's the primary responsibility of the supervisor.

Clerk Judy Voss: When I called the state, they said you need 3 signatures, because it's just like having quorum.

Councilwoman Meg Fuller: There's literally a document on our town website that says two town board members and the supervisor. And it doesn't matter, because the state said that. And we had, in the previous board, we followed that policy to a T.

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Supr. Lisa Moore: No, you did not, because we have vouchers that were only signed by one person, you, two members, sometimes a supervisor, sometimes not.

Councilwoman Meg Fuller: And can we maybe come to an agreement here we will come with a policy that we're all comfortable with.

Supr. Lisa Moore: I think we need to update the policy, because that policy that was in 2014 are out of date in a lot of other ways as well.

Councilwoman Meg Fuller: But it doesn't matter. The town's financials are literally the most important thing that we do as a town board. Making sure that there's checks and balances. We had a policy that I agreed on. I sent multiple emails this year talking about it to this board. If there were objections to that policy, I would hope that those objections would be raised in a civil manner, but there weren't. And when you tabled it, you were in awareness of the fact that I felt that this was the policy, because it's on the website. Like, so you agreed they should be tabled. Like, everyone moved on, and we're having this meeting, and if it's fine if we as a board want to change the policy. But on the website, there is a literal policy for the town of South Bristol that says two town board members and the supervisor.

Supr. Lisa Moore: My whole point is that you never rigorously followed that in the last...

Councilwoman Meg Fuller: I felt that it was regularly followed.

Supr. Lisa Moore: No, you didn't, or you didn't check it. The only time you checked it was with me.

Councilwoman Meg Fuller: How many town board member meetings did you attend before...

Supr. Lisa Moore: All I know is, I looked through every single one of the vouchers.

Councilwoman Meg Fuller: All vouchers? Like, you spent the time to go through every single voucher during Dan Marshall's administration just to make this point. Like...All I'm saying is, you're the town supervisor, you did not look at the town bills before you came to the meeting to approve the vouchers. To me, that is an essential responsibility of the supervisor's office. There is a policy...

Supr. Lisa Moore: You have a lot of personal opinions, Meg. I hear them every single meeting, and they're your personal opinions, they're not the law. And that's the way it is. Do we have a motion to approve the vouchers?

On a motion made by Councilman Chris Abraham and seconded by Supr. Lisa Moore, the Abstract of Vouchers totaling \$84,385.65 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Moore, Abraham, Fuller & Hall.

Adjourn: 4:15pm

Respectfully Submitted,

Judy Voss
South Bristol Town Clerk